



# USAID | KENYA

FROM THE AMERICAN PEOPLE

**Request for Quotation Issue Date: August 21, 2014**

**Deadline for submission of questions & clarifications: August 25, 2014**

**Request for Quotation Closing Date: August 27, 2014, 5pm EST**

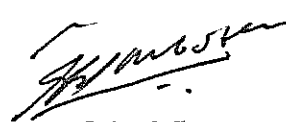
**SUBJECT: Request for Quotations (RFQ) 615-Q-00-14-00005 supply of UPS, Replacement batteries, cell phone & cell phone charges to USAID|Kenya**

The United States Government, represented by the U.S. Agency for International Development, (USAID) intends to enter into a Fixed Price purchase Order with a responsive and responsible firm to UPS, UPS replacement batteries, cell phone & cell phone charges as listed under description of requirements, page 2 of this solicitation.

Your organization is invited to provide USAID with a quotation for providing the requested services. Kindly send your response to [NAIROBIUSAID.EXO.PROC@usaid.gov](mailto:NAIROBIUSAID.EXO.PROC@usaid.gov) by no later than the date and time specified above.

Please note that issuance of this solicitation does not constitute an award or any commitment on the part of the U.S. Government nor does it commit the U.S. Government to pay for the cost incurred in the submission of a quotation. Further, the Government reserves the right to reject any or all quotations received, and to negotiate separately with an offeror, if such action is considered to be in the best interest of the Government.

Sincerely



8/21/2014

John Mbote

Procurement Specialist

U.S. Agency for International Development

USAID Kenya

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Nairobi, Kenya

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USAID Kenya

Unit 64102

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**1. TITLE**

Procurement of supply information technology equipment (ICT equipment) as listed in schedule 1 of this solicitation.

**2. DESCRIPTION OF REQUIREMENTS FOR ITEMS TO BE ACQUIRED**

ITEM	DESCRIPTION	TOTAL QUANTITY
UPS 800VA , Tower or table top	Eaton Ellipse Eco - 800VA/240V(Tower or table top)	100
UPS 3000 VA ,	APC Smart 3000 VA/240v, Rack mount	12
UPS Batteries,	Replacement batteries for APC 1100VA, Part Number AP.885-4514E	50
Cell Phones Chargers	Nokia X2 Charger 240v (original)	110
Cell phone: Model Techno T630	Techno T630	100

**3. CONTRACT TYPE**

Fixed Price Purchase Order

**4. PLACE OF PERFORMANCE****Delivery to:**

GSO Warehouse  
North Airport Road, Opposite Kentainers  
Embakasi, Nairobi

**5. PACKAGING**

Part shipment is not allowed. All supplies must be consolidated at vendor's facility before delivery to above address.

**6. PERIOD OF PERFORMANCE**

The period for performance for the resulting purchase order is 60 days from the date the contracting officer signs the resulting order. USAID, has the option to increase the quantity under the contract after concurrence with the vendor.

**EXTENT OF OBLIGATION:**

The U.S. Government is only obligated to pay for supplies ordered under the resulting purchase order when such supplies or services have been ordered by a duly authorized agent of the U.S. Government. The Contractor is responsible for ensuring that all orders placed are duly signed by the contracting officer. Any supplies delivered by the Contractor which has not been so authorized are not reimbursable under the resulting purchase order and are the responsibility of the Contractor

**7. PRICING**

Contractors /vendors should submit fixed prices to delivery to the mentioned address under “delivery”. Prices must include all costs necessary to ensure compliance with delivery requirement

**8. EVALUATION AND SELECTION CRITERIA**

Multiple awards may be made to the offeror (s) whose quotation represents the best value to the U.S. Government. Evaluation will be based on:

- (a) Fully responsive to the specifications and other requirements described herein;
- (b) Provides a comprehensive, realistic, and well-rounded approach to fulfilling the requirements of the contract.
- (c) Fair, reasonable and realistic pricing.

**9. SOLICITATION CLAUSES**

One or more provisions are incorporated herein by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

Offerors shall comply with the following Federal Acquisition Regulation (FAR) provisions that are incorporated by reference. For more information and other provisions please refer to the FAR available at: <http://farsite.hill.af.mil/vffara.htm>

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

**NO.**      **TITLE**

**DATE**

52.212-1	Instructions to Offerors - Commercial Items	Jul 2013
52.212-2	Evaluation -- Commercial Items	Jan 1999
52.212-3	Offeror Representations and Certifications-Commercial Items	Nov 2013

#### **10. REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS**

Offerors shall comply with FAR Provision 52.204-7, System for Award Management (SAM) and complete the annual representations and certifications electronically via the SAM website as prescribed by FAR Provision 52.204-8.

#### **11. SPECIAL CONTRACT REQUIREMENTS**

##### **11.1 EXECUTIVE ORDER ON TERRORISM FINANCING (FEB 2002)**

The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the responsibility of the contractor to ensure compliance with these Executive Orders and laws. This provision must be included in all subcontracts/sub awards issued under this contract.

### **11.2 EXECUTIVE ORDER PROHIBITING TEXTING WHILE DRIVING (OCT 2009)**

The Contractor is reminded that by U.S. Executive Order all Federal Employees are prohibited from texting while driving. This Order also encourages contractors, subcontractors, and grant recipients to adopt this policy. It is the discretion of the contractor regarding whether to comply with this Executive Order.

### **11.3 USAID DISABILITY POLICY ACQUISITION (DECEMBER 2004)**

(a) The objectives of the USAID Disability Policy are (1) to enhance the attainment of United States foreign assistance program goals by promoting the participation and equalization of opportunities of individuals with disabilities in USAID policy, country and sector strategies, activity designs and implementation; (2) to increase awareness of issues of people with disabilities both within USAID programs and in host countries; (3) to engage other U.S. government agencies, host country counterparts, governments, implementing organizations and other donors in fostering a climate of nondiscrimination against people with disabilities; and (4) to support international advocacy for people with disabilities. The full text of the policy paper can be found at the following website:  
<http://www.usaid.gov/about/disability/DISABPOL.FIN.html>.

(b) USAID therefore requires that the contractor not discriminate against people with disabilities in the implementation of USAID programs and that it make every effort to comply with the objectives of the USAID Disability Policy in performing this contract. To that end and within the scope of the contract, the contractor's actions must demonstrate a comprehensive and consistent approach for including men, women and children with disabilities.

### **12.0 NOTICE LISTING AIDAR CONTRACT CLAUSES INCORPORATED BY REFERENCE**

One or more provisions are incorporated herein by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

The Contractor shall comply with the following USAID Acquisition Regulation (AIDAR) provisions that are incorporated by reference. For more information and other provisions please refer to the ADS available at:

[http://www.usaid.gov/sites/default/files/documents/1868/aidar\\_0.pdf](http://www.usaid.gov/sites/default/files/documents/1868/aidar_0.pdf)

<u>NO.</u>	<u>TITLE</u>	<u>DATE</u>
752.211-70	Language and measurement	JUN 1992
752.228-3	Worker's Compensation Insurance (Defense Base Act)	
752.228-7	Insurance -- Liability to Third Persons	
752.7004	Emergency locator information	
752.7006	Notices	
752.7013	Contractor-Mission Relationships	OCT 1989
752.7025	Approvals	APR 1984

### **13. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES**

#### **13.1 NOTICE LISTING CLAUSES INCORPORATED BY REFERENCE**

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<u>NO.</u>	<u>TITLE</u>	<u>DATE</u>
52.203-6	Restrictions on Subcontractor Sales to the Government - Alternate I	Oct 1995
52.204-6	Data Universal Numbering System (DUNS) Number	Jul 2013
52.204-7	System for Award Management	Jul 2013
52.212-4	Contract Terms and Conditions - Commercial Items	Sep 2013
52.212-5	Contract Terms and Conditions Required to Implement Statutes or Executive Orders - Commercial Items	Jan 2014

**13.2 52.217-6 OPTION FOR INCREASED QUANTITY (MAR 1998)**

The Government may increase the quantity of specified in the purchase order. The Contracting Officer may exercise the option by written notice to the Contractor within thirty (30) days prior to the end of the contract. Delivery of the added items shall continue at the same terms as the like items called for under the order, unless the parties otherwise agree.